



St Leonards Primary Academy

Parent Information Book
2026 - 2027

General Information

Our contact details are:

St Leonards CofE Primary Academy
Linley Road
Blunsdon
SN267AP
Tel: 01793 721423

Email:

School Website: www.stleonardsblunsdon.org.uk

Head teacher: Mrs Clare Johnson
Assistant Head: Mrs Paola Axon
EYFS Phase Lead: Mrs Paola Axon

Our Vision

'Living and Learning Together with God's Help'

This is our schools' mission statement and it encompasses everything we do.

Our vision is for all children to believe in themselves and develop a love of lifelong learning and a sense of community, as we grow together as part of God's family.

To help the children understand this vision we teach the story of Jesus with his family on a visit to Jerusalem becoming separated from his parents and after three days being found by them in the Temple, Luke 2. 41-49. Jesus said to his parents, "didn't you know I had to be in my Father's house".

From our vision statement:

We live together just like Jesus' relatives and friends were travelling and sharing together at the feast of Passover in Jerusalem.

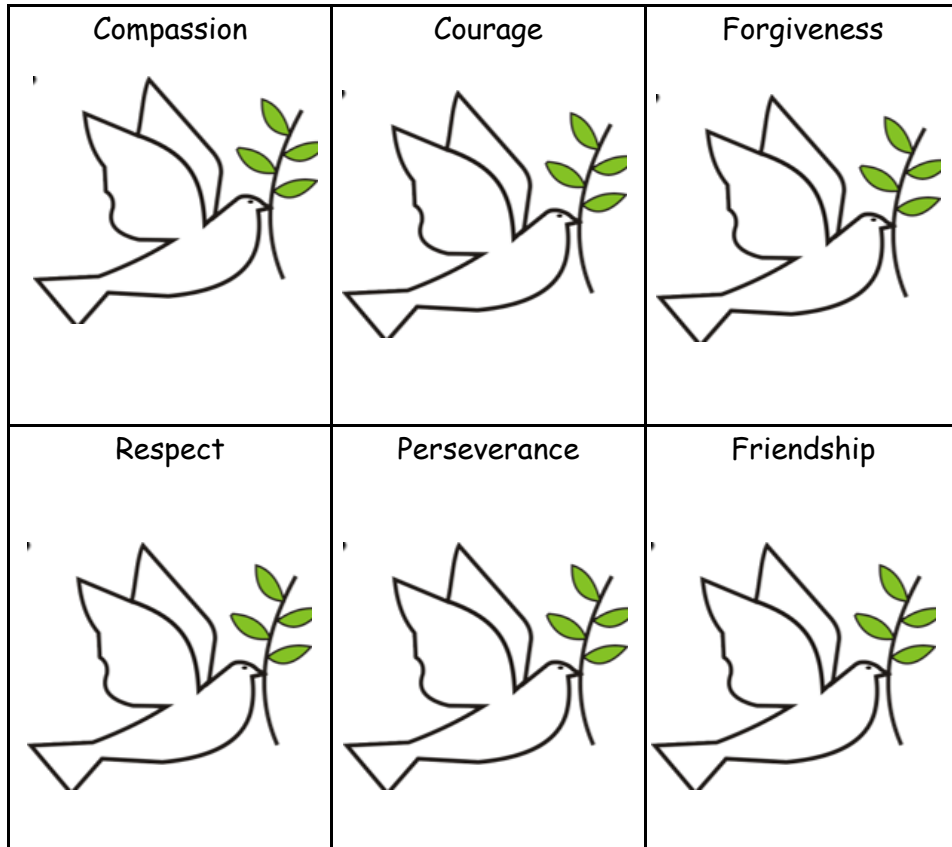
We learn together just like Jesus himself was learning through talking and listening to the teachers in the Temple.

Jesus was saying that it was natural for him to want to be with his Father. This is the heart of our mission statement, being with God and having his help as we live and learn together in all that we are and seek to be.

on him. Then your faith will grow strong in the truth you were taught, and you will overflow with thankfulness.

Values

Our daily life at St Leonard's CE Primary Academy is underpinned by 6 Christian values. These are taught and modelled by all members of the school community.



The School Day

School Hours

Monday - Thursday

Teachers on the Playground at 8:20am to greet pupils and parents

Doors open at 8:20am

Lunch: 12:00pm - 12:50pm

School ends at 3:20pm - Parents to collect from the playground.

Friday

Teachers on the Playground at 8:20am to greet pupils and parents

Doors open at 8:20am

Lunch: 11:30am - 12:20pm

School ends at 1:40pm - Parents to collect from the playground.

To enter the school, when dropping off and collecting, use the small gate into the school from the pedestrian footpath that runs along the side of the school.

In order for us to safeguard your child, the gates are locked promptly at 08.30am. You will then need to use the Main reception area to enter the school. If your child arrives after 08.30am they will be marked as late.

The gates are open from 3.10pm for the end of day collection.

It is important that you inform us if anyone different is collecting your child, as we operate a password system. If this password cannot be provided, we will not allow your child to leave school until we have spoken to you to confirm this.

If your child is not able to attend school for any reason, please contact the school office or leave a message on the school phone system at the earliest opportunity and no later than 8.40 am for each day of absence.

Appointments

We would appreciate it if medical appointments could be made outside the school day to ensure your child's learning is not disrupted.

Collective Worship

An act of collective worship is held daily for all children. Collective worship may be led by school staff, children, and other visitors to the school. Throughout the year, each class will lead class worships, to which parents are invited.

Clubs

We run a range of school clubs that change on a termly basis. Letters giving full details of clubs, days, times and how to sign up will be sent out at the beginning of each term via ParentPay.

School Term Calendar 2026-27



The Blue Kite Academy Trust
School term and holiday dates 2026-27

September 2026					October 2026					November 2026									
M		7	14	21	28	M		5	12	19	26	M		2	9	16	23	30	
Tu	1	8	15	22	29	Tu		6	13	20	27	Tu		3	10	17	24		
W	2	9	16	23	30	W		7	14	21	28	W		4	11	18	25		
Th	3	10	17	24		Th	1	8	15	22	29	Th		5	12	19	26		
F	4	11	18	25		F	2	9	16	23	30	F		6	13	20	27		
Sa	5	12	19	26		Sa	3	10	17	24	31	Sa		7	14	21	28		
Su	6	13	20	27		Su	4	11	18	25		Su	1	8	15	22	29		
December 2026					January 2027					February 2027									
M		7	14	21	28	M		4	11	18	25	M		1	8	15	22		
Tu	1	8	15	22	29	Tu		5	12	19	26	Tu		2	9	16	23		
W	2	9	16	23	30	W		6	13	20	27	W		3	10	17	24		
Th	3	10	17	24	31	Th		7	14	21	28	Th		4	11	18	25		
F	4	11	18	25		F	1	8	15	22	29	F		5	12	19	26		
Sa	5	12	19	26		Sa	2	9	16	23	30	Sa		6	13	20	27		
Su	6	13	20	27		Su	3	10	17	24	31	Su		7	14	21	28		
March 2027					April 2027					May 2027									
M	1	8	15	22	29	M		5	12	19	26	M		3	10	17	24	31	
Tu	2	9	16	23	30	Tu		6	13	20	27	Tu		4	11	18	25		
W	3	10	17	24	31	W		7	14	21	28	W		5	12	19	26		
Th	4	11	18	25		Th	1	8	15	22	29	Th		6	13	20	27		
F	5	12	19	26		F	2	9	16	23	30	F		7	14	21	28		
Sa	6	13	20	27		Sa	3	10	17	24		Sa	1	8	15	22	29		
Su	7	14	21	28		Su	4	11	18	25		Su	2	9	16	23	30		
June 2027					July 2027					August 2027									
M			7	14	21	28	M		5	12	19	26	M		2	9	16	23	30
Tu		1	8	15	22	29	Tu		6	13	20	27	Tu		3	10	17	24	31
W		2	9	16	23	30	W		7	14	21	28	W		4	11	18	25	
Th		3	10	17	24		Th	1	8	15	22	29	Th		5	12	19	26	
F		4	11	18	25		F	2	9	16	23	30	F		6	13	20	27	
Sa		5	12	19	26		Sa	3	10	17	24	31	Sa		7	14	21	28	
Su		6	13	20	27		Su	4	11	18	25		Su	1	8	15	22	29	

	School Holiday		Blue Kite Day School Closed
	Bank Holiday		School closures for Teacher Development Days (TDDs)

Term	Term date summary	Days
Term 1	Tuesday, 1 September to Wednesday, 21 October 2026	37
Term 2	Monday, 2 November to Friday, 18 December 2026	35
Term 3	Monday, 4 January to Friday, 12 February 2027	30
Term 4	Monday, 22 February to Thursday, 25 March 2027	24
Term 5	Monday, 12 April to Friday, 28 May 2027	34
Term 6	Monday, 7 June to Friday, 23 July 2027	35
	Total	195

Bank and public holidays	Dates
Christmas Day holiday	Friday, 25 December 2026
Boxing Day holiday	Saturday, 26 December 2026
Boxing Day holiday (substitute day)	Monday, 28 December 2026
New Year's holiday	Friday, 1 January 2027
Good Friday	Friday, 26 March 2027
Easter Monday	Monday, 29 March 2027
May Day holiday	Monday, 3 May 2027
Spring bank holiday	Monday, 31 May 2027
Summer bank holiday	Monday, 30 August 2027

School Uniform

The school uniform can be found on the school website, but our practical and serviceable uniform is composed of:

- Burgundy jumper / sweatshirt (Jumpers with logos are optional)
- White shirt or polo shirt logoed or plain
- Grey trousers or skirt
- Black shoes (no boots, heels or open-toed sandals)
- Coat
- Book Bag with logo (available from the school office (limited supply) or School Trends)
- In summer, red and white checked dresses may be worn, or grey shorts
- Jewellery - Only small stud earrings to be worn. Watches can be worn but no "Smart Watches".
- If hair is shoulder length or longer this must be tied back in a hair tie. (No large hair accessories to be worn)

You can now order School Uniform direct from the supplier - School Trends

<https://www.schooltrends.co.uk/uniform/StLeonardsCEPrimaryAcademySN267AP>

Typical delivery time is one month.

PE

Children should bring labelled PE kits to school for the day they have PE. The day for PE will be communicated in advance of PE beginning.

Black joggers or shorts

T-shirt - colour of the House team that your child is in

Hair tied back.

Burgundy school sweatshirt / or fleece

School will also allocate a house team for your child and will inform you of the colour of t-shirt you will need to buy for P.E. We try where possible to place siblings in the same Houses.

St George = Red St Andrew = Blue St Patrick = Green St David = Yellow.

Black shorts are worn with these and black tracksuit bottoms when the weather is cold.

Checklist for the first day of school:

Make sure all the above are **clearly labelled with your child's name**. It's also worth making sure they are easily identifiable by your child. Many children like to hang something, for example a small key ring, to their school book bag so they instantly know which one is theirs. Please **don't** send your child in with a **back pack** as our cloakrooms just aren't big enough to store them.

You will have received the induction timetable and so will know which sessions your child will be in school. On arrival, please take your child onto the playground and wait close to the EYFS gate. A member of the EYFS team will take your child into the classroom. To develop your child's independence, we ask that parents wait at the EYFS gate and that the children enter the classroom independently, and we support them to look for their peg, so they can hang up their own coat and, if having a packed lunch, can place their lunchbox in the allocated space. Water bottles can be stored in the classroom so that children can access them easily during the day. On collection at the end of the session, please wait close to the EYFS gate and we will bring the children out to meet you. If arrangements for collecting your child change, and a different adult will be collecting them after school, please contact the school office informing them of the name of the adult, so this information can be passed on to the class teacher.

During the induction sessions, your child may be arriving or leaving outside of the usual drop off and pick up times. Where this is the case, please wait by the large green gate and a member of staff will let you in at the appropriate time.

Lunch & Snack

Hot Lunches

We are very proud of our lunchtimes - we try to make them fun and sociable for the children. The children sit at tables with their classmates and collect their meals. School Lunch menus rotate currently over a three weekly cycle, and children can also enjoy regular themed meals such as World Book Day. Meals will be ordered online via ParentPay, allowing parents to book meals in advance and up to 5pm the night before. The menu can be found on the website so that you are able to discuss the choices with your child and help them to make their decisions.

Universal Infant Free School Meals (UIFSM)

Under the Government's Universal Infant Free School Meals scheme, all children in EYFS and KS1 can receive a free school meal. If you prefer them to bring a packed lunch, please provide one. Once they move to KS2, school meals are chargeable.

Packed Lunches

Packed lunches must be named and should include a named water bottle (this can be the same water bottle for use in class). Some children in school have severe allergies to nuts, **please do not send in any nuts or items such as peanut butter in sandwiches.**

Healthy Schools Guidelines suggest that your child's lunchbox should contain:

- starchy foods - these are bread, rice, potatoes, pasta and others
- protein foods - including meat, fish, eggs, beans and others
- a dairy item - this could be cheese or a yoghurt
- vegetables or salad and a portion of fruit

Starchy foods are a good source of energy and should make up a third of the lunchbox. But don't let things get boring. Instead of sandwiches, why not try bagels, pitta bread, wraps and baguettes. Try to use brown, wholemeal or seeded bread, not white bread.

Please do not pack sweets or chocolate bars. We will do our best to encourage children to eat as much of their lunch as possible.

Healthy snacks

In EYFS and KS1, fruit and/or vegetables are offered free of charge every morning snack time. If you would rather send in your own snack, you can put this into their school bag, so long as it is fruit or vegetables. No crisps, breakfast bars, chocolate or sweets are allowed. KS2 parents will need to provide a healthy snack if their child would like one.

Serious Allergies

Please note that due to serious allergies we aim to be a nut free school.

Annual Report and Parents' Evenings

Parents will receive an annual written report in July each year. In addition, we will hold two parents' evenings a year; these are an opportunity to discuss your child's progress with their teacher. However, if you have any concerns regarding either your child's progress or well-being, please do not wait until parents' evening but book an appointment to talk with your child's teacher after school.

School Website and Facebook

We are very excited to announce that the school has a website, which is a fabulous source of information. We also have a Facebook account which is updated with snippets of school life.

Communication with Parents



Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about.

Please check your child's book bag regularly - we will send home letters and leaflets informing you of events, requesting information etc. and newsletters can also be found on our website. We use ParentPay to send letters and forms for trips. Payments can also be made using ParentPay.

To use ParentPay please use the activation letter provided, when your child has started.

Please be assured that ParentPay is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

If you have any questions about ParentPay, please don't hesitate to speak to the office.

First Aid

School staff will administer minor first aid if your child has a fall or bump. It is school policy to inform parents whenever a child has a bump to the head. We will also contact you if we believe your child needs medical attention or if they appear unwell during the course of the day and need to go home.

If your child suffers from asthma, please ensure that this is recorded on your child's registration form and that a reliever inhaler is always available for use within school. The inhaler should be periodically checked by parents to ensure that it is within its expiry date and has sufficient doses remaining.

We must be notified of any medical needs your child has. Please provide information on the registration form. Remember to update this if this changes.

Mobile Phones

Children are not permitted to have mobile phones on the premises. For our older children, when this is necessary, this will need to be agreed by school, and they will need to be handed in to the office each morning and collected at the end of the day.

We also encourage parents not to use their mobile phones whilst on the playground at drop off and pick up times.

Reporting Absences

If for any reason your child will not be attending school at any time for reasons, other than illness, you will need to complete a leave of absence form and the headteacher will decide if this is in line with the Exceptional Circumstances that the government issue and if the absence will be authorised or unauthorised. An exceptional circumstance does not include term time holidays.

You must inform the school by 8:30am if your children are going to be absent from school, by either emailing or via parentmail.

Medicines in school

No medication or throat "sweet" are allowed in school. Most short-term medicines can be administered at times that can be arranged around the school day. We are not allowed to administer any short-term medication, and we ask that parents arrange for someone to come in at the time needed to administer the medication to the child.

If your child has a long-term medical condition that requires long-term medication, we will work with the school nurse to write an Individual Health Care Plan, which will enable us to build this into our daily structure.

What Do I Do If...?

My Child has a Medical Appointment

As much as possible, we ask that medical appointments are made out of school time. However, we do understand that it is not always possible, so when an appointment has been made please let the school office know. When you come to collect your child for your appointment, we ask for you to come to the office and sign your child out in a separate register.

My child is absent from school through illness

If your child is absent from school through illness, it is important that you inform the school by 8.30 am on each day of illness. If your child has had sickness and/or diarrhoea, please ensure they remain off school for 48 hours after the last incident.

I would like to take my child out of school for a holiday

The Department for Education states; every day at school counts enormously and so does every consecutive day attended by pupils. Parents do not have a legal right to take children out of school. Head teachers may not grant any leave of absence during term time unless there are exceptional circumstances. Exceptional circumstances are defined as:

- unusual; not typical
- forming an exception or rare instance; unusual; extraordinary.

If the absence has not been authorised by the school and an absence occurs, where the child's total unauthorised absences amounts to 10 or more sessions (5 school days), continuous or aggregated within the previous six months within the current academic year (including the most recent unauthorised absence), a penalty notice will be issued and the school will notify the Education Welfare Service.

I have changed my emergency contact number(s)

If any of the particulars you have given us change for any reason, please let us know as soon as possible, this way we will be able to contact you immediately should your child become ill or have an accident.



Thank you for taking the time to read our information booklet.

If you have any questions or suggestions for further content please let the School Office know.

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